

<p style="text-align: center;"> <b>YANKEE SPRINGS TOWNSHIP</b>  <b><u>BOARD OF TRUSTEES</u></b>  <b><u>Regular Meeting</u></b>  <b><u>Thursday, March 13, 2014</u></b>  <b>7:00 p.m.</b>  <b>Yankee Springs Township Hall</b>  <b>284 North Briggs Road, Middleville, Michigan 49333</b> </p> <p style="text-align: center;"><b>MINUTES</b></p>	<p> <b>FINAL MINUTES</b>  <b>Approved April 10, 2014</b>  <b>As Corrected: Page 4</b> </p>
<p> <u>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</u>  <u>Roll Call: J. Lippert, Englerth, M. Cook, Campbell.</u>  <u>Absent: Jerkatis (with notice)</u>  <u>PLEDGE OF ALLEGIANCE</u>  <u>Staff Present: Constable Jim Orr, Alice Jansma, Cathy Strickland, Frank Fiala, Larry Knowles, ZA, Sandy Marcukaitis.</u>  <u>Visitors: 6 (not including staff present).</u> </p>	<p> <b>CALL TO ORDER</b>   <b>ROLL CALL</b>   <b>PLEDGE</b> </p>
<p> <b><u>ADDITIONS/CHANGES TO AGENDA:</u></b>  <u>Add:</u> <ul style="list-style-type: none"> <li>• Approve Resignation of Mary Cook, Trustee</li> <li>• Quotation from Omega for additional workstation with computer</li> <li>• Property tax Collections Summer &amp; Winter 2013 year</li> </ul> </p>	<p> <b><u>ADDITIONS/CHANGES TO AGENDA</u></b> </p>
<p> <b><u>APPROVAL OF MINUTES</u></b>  Motion by M. Cook with support from J. Lippert to approve February 13, 2014 Regular Board Meeting minutes as submitted. All ayes. MOTION CARRIED.  Motion by J. Lippert with support from M. Cook to approve minutes of February 26, 2014 Work Session Of Board of Trustees as presented. All ayes. MOTION CARRIED. </p>	<p> <b><u>APPROVAL OF MINUTES</u></b>  Motions by to approve minutes of Reg. Bd. Mtg. of Feb. 13, 2014, and Board Work Session of Feb. 26, 2014. MOTION CARRIED. </p>
<p> <b><u>PUBLIC COMMENT:</u></b> None </p>	<p> <b><u>PUBLIC COMMENT:</u></b> None </p>
<p> <b><u>ACKNOWLEDGEMENT OF VISITORS:</u></b>  <b><u>TTES Report</u></b> –David Middleton, Fire Chief – was unable to attend tonight’s meeting.  <b><u>BARRY COUNTY COMMISSIONER’S REPORT:</u></b> Craig Stolsonburg  C. Stolsonburg commented that the BC Commissioners have approved a wage increase for all labor unions.  The commission is still looking for citizens-at-large to apply for boards within the county. </p>	<p> <b><u>ACKNOWLEDGEMENT OF VISITORS</u></b>  <b><u>TTES REPORT:</u></b> No Report   <b><u>BARRY COUNTY COMMISSIONER’S REPORT:</u></b>  No Report  Page 1 of 5  YST Bd Trustees  3-13-14 </p>

**ACKNOWLEDGEMENT OF VISITORS: cont'd**

New court/office security procedures are being used with both buildings down to one entrance Monday thru Friday from 8 to 5 p.m. with a magnetometer and security officers.

There are plans for the old library building to include the Collections Department.

J. Lippert inquired as to the "Tract Index". C. Stolsonburg commented that it is a system for all parcels of land in Barry County (history documentation).

**TREASURER'S REPORT: Alice Jansma, Deputy Treasurer**

Motion by M. Cook with support from Campbell to accept the Financial Statement as presented. All ayes. MOTION CARRIED.

Report of Settlement Of Property Taxes (2 pages) was distributed to Board members. Total paid out amount: \$7,705,536.29.

Discussion took place on need for additional work station for the township office/treasurer's office.

Motion by M. Englerth with support from M. Cook to approve \$1,537.00 for a separate work station to be purchased for the Treasurer's office. ROLL CALL: J. Lippert: yes, M. Cook: yes, Campbell: yes, Englerth: yes. Absent: Jerkatis. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

**CLERK'S REPORT: by J. Lippert**

Motion by M. Cook with support from Campbell to approve payroll check #s 5073 – 5092 for the total amount of \$13,471.46 (includes EFT of \$2,769.45). ROLL CALL: J. Lippert: yes, M. Cook: yes, Campbell: yes, Englerth: yes. Absent: Jerkatis. Yes: 4, No: (1 absent) MOTION CARRIED.

Clerk Lippert explained items and answered any questions on the accounts payable register.

Motion by Campbell with support from M. Cook to approve Accounts payable check #s 912397-912420 for the total amount of \$14,911.87. ROLL CALL: J. Lippert: yes, M. Cook: yes, Campbell: yes, Englerth: yes. Absent: Jerkatis. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

**Insurance coverage** is up for renewal. Discussion took place.

Motion by Englerth with support from M. Cook to extend insurance contract for another year. ROLL CALL: J. Lippert: yes, M. Cook: yes, Campbell: yes, Englerth: yes. Absent: Jerkatis. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Thornapple Kellogg **School Election** will take place at the township hall (Precinct #1) on May 6, 2014. Prec. #1 & #2 will be combined due to the low amount of TK residents in Precinct #2. A Resolution was passed for this (one time only combination) on Feb. 28, 2014.

**ACKNOWLEDGEMENT OF VISITORS:**

continued

**TREASURER'S REPORT:**  
Alice Jansma, Deputy Treas.

**Treasurer's Report Approved**

**Motion to approve \$1,537.00 for a separate work station to be purchased for the township office. MOTION CARRIED.**

**CLERK'S REPORT:**  
Jan Lippert

**Payroll and Accounts Payable approved**

**Motion to extend insurance contract for another year. MOTION CARRIED.**

**CLERK'S REPORT: by J. Lippert - cont'd**

New tabulators will be coming for the 2016 Elections. (This information received at the January MTA Conference).

The **resignation of Mary Cook** will leave a vacancy that needs to be addressed 45 days from the date of Mary's resignation which is March 31, 2014. The person filling M. Cook's spot will have to be on the August primary ballot and the November General Election ballot. Filing deadline for trustee is April 22, 2014.

The **year-end Building Report** for Yankee Springs Township has been received from PCI.

**ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA**

- Request by Middleville Tool & Die for 3 variances and a commercial site plan review.
- A request for rezoning of 6.23 acres of the Bay Meadows Condo (PUD) has been withdrawn.
- Request for zoning information regarding a proposed accessory building at 2004 Archwood.
- Preliminary investigation for new signage – Camp Manitou-Lin
- **SPR's for February 2014:**
  - New home and accessory building at 3298 Elmwood Beach
  - Accessory building at 11774 Cobb Lake Rd.
  - New home on 1715 Water Lily Lane
  - New addition on home at 12703 Oakwood Shores
  - Accessory building at 12409 Bay View

**ZBA:** Ted Conrad's request for home addition (Oakwood Shores) setback request was approved.

This month's ZBA meeting: Middleville Tool Die.

**Planning Commission:** Fiala commented that the PC is near completion with the Sign Ordinance. At the next PC meeting, Jim McManus and Tom Thompson (PCI) will be present to discuss items of Article XII.

**SUPERVISOR'S REPORT: Mark Englerth**

Insurance Claim for Township Hall Damage- (during recent winter storm damage)

Motion by M. Cook with support of Campbell to accept the estimate of \$4,642.10 as presented by the insurance company's adjuster. ROLL CALL: J. Lippert: yes, M. Cook: yes, Campbell: yes, Englerth: yes. Absent: Jerkatis. Yes: 4, No: 0,

**CLERK'S REPORT: by J. Lippert - cont'd**

**ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA**

**SUPERVISOR'S REPORT: Mark Englerth**

Motion to accept ins. company's estimate for twp. hall damage.

Absent: 1. MOTION CARRIED.

**SUPERVISOR'S REPORT: Mark Englerth cont'd:**

Discussion occurred on roof work needed for the Township Hall. Consensus of the board was to move forward on this.

Cuddy Drain Meeting to take place Wednesday, March 19, at the YS Township Hall at 10:00 a.m.

Road Commission Meeting, Monday, April 7<sup>th</sup>. Discussion took place regarding a resolution that has been prepared for Barry County townships to send to the governor and state legislature basically stating roads are supposed to be funded by gas and registration tax coming from the state level (and it is not happening) and as a result there are potholes and issues and there is no money. It was decided that the resolution will be ready for the April 7<sup>th</sup> meeting.

Culvert Discussion (Patterson Rd. **Island Drive**). Englerth explained the need for a larger culvert at Patterson Rd. Further discussion took place regarding current (or lack of), leaves, other projects to be funded, dredging, and other items in relation to the Cuddy Drain.

Motion by J. Lippert with support from Campbell to allow \$3,000 towards the larger culvert to be installed at ~~Patterson near Island Drive~~. **Island Drive East of Patterson**.

ROLL CALL: J. Lippert: yes, M. Cook: yes, Campbell: yes, Englerth: yes.

Absent: Jerkatis. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Discussion regarding John Jerkatis' proposal to take a percentage of approximately 3.5% from township department budgets to contribute to the Road Commission and challenge to other townships to do the same. This item may be on the agenda of the April 7<sup>th</sup> meeting with the Barry County Road Commission.

TTES Contract Renewal is coming up. Discussion took place on 3 to 5 year goals, and dry hydrant status. M. Englerth commented that response time of fire and ambulance is "Job #1". Englerth asked that the board (and community) give a lot of thought as to what is a reasonable expectation of Emergency Services.

**PUBLIC COMMENT:** None.

**OLD/NEW BUSINESS:**

Mary Cook requested that the effective date of her resignation be amended to March 31, 2014.

With regret, motion by Englerth with support from J. Lippert to accept Mary Cook's resignation from the Board of Trustees, effective March 31, 2014. All ayes. MOTION CARRIED.

Motion by J. Lippert with support of M. Cook to advertise vacancy of Trustee in the Penasee Globe and Sun & News. All ayes. MOTION CARRIED.

**SUPERVISOR'S REPORT:**

**Mark Englerth cont'd**

Motion to allow \$3,000 towards the larger culvert to be installed at Patterson near Island Drive. MOTION CARRIED.

**PUBLIC COMMENT:**

**OLD/NEW BUSINESS**

With regret, motion made to accept Mary Cook's resignation from the Board of Trustees, effective March 31, 2014. MOTION CARRIED.

Motion to advertise vacancy of Trustee in the Penasee Globe and Sun & News. MOTION CARRIED.

**OLD/NEW BUSINESS: cont'd**

Englerth asked M. Cook and others as to how the appointment/application process to replace M. Cook should be carried out. Having the interviews at a work session meeting was mentioned. Discussion took place regarding the 45 day time limit for replacement. Having the position advertised on the website was brought up as well with a deadline mentioned. Others mentioned coming up with a list of names of interested individuals.

Shane VandenBerg mentioned that past history involves appointing people that do not attend meetings. S. VandenBerg commented that people who come to meetings don't normally get put on boards. VandenBerg also commented that this is the way the township has operated for about the past 25 years (the amount of time VandenBerg has attended township meetings).

Cathy Strickland mentioned that it was the Supervisor's option to appoint someone "who is very interested in the township, very committed to the township, and who finished second in the election. I think it's such an obvious choice, that Mr. VandenBerg should be nominated, and with the approval of the board, or the disapproval, he should at least have the opportunity, after all the times that he has tried and tried to be of service to this community in a role on the other side of the table, if you will, I think he truly deserves it. And I would like to see you nominate him and you either approve or disapprove him as a board. But, at least give the guy a chance."

Richard Beukema agreed with Cathy Strickland, commenting that this (time period before the election) would be a good test run for Shane, giving him an opportunity to serve for a length of time and also a chance to prove himself.

Scott Havens also agreed with Cathy Strickland and Richard Beukema commenting that this interim time period would be a golden opportunity for Shane, with his interests in the community, to have an opportunity.

Englerth asked Larry Knowles, ZA, his thoughts as well. L. Knowles commented that people elected Englerth as Supervisor for a reason, and that Englerth has to make a decision and go with the way people have entrusted him to go.

J. Lippert mentioned a former ad for Planning Commission and ZBA vacancies. Englerth commented that they've been working on this. Previously, time wasn't an issue, and the PC and ZBA were working out even with the vacancies. Englerth added that he does take these decisions seriously. Englerth mentioned that they are continuing to move forward. Englerth commented that there are possibilities (individuals) that are being considered.

**ADJOURNMENT:**

Motion by M. Cook with support from Campbell to adjourn at 8:46 p.m. Approved by all.

Respectfully submitted:  
Deb Mousseau  
Recording Secretary 3/15/14

Date: Draft: 3-18-14 jcl  
Final Minutes Approved: April 10, 2014  
Janice C. Lippert, Township Clerk

**OLD/NEW BUSINESS:  
cont'd**

**ADJOURNMENT**

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